

**Maine - New Hampshire TIMs Group
Traffic Incident Management Group Agenda
January 25th 2024 at 1130
York Village Fire Department and via Zoom**

1) Welcome and Introductions

2) Meeting Minutes - December 9th, 2022 (Attachment A)

3) Southern Maine TIM Group Guidelines Subcommittee Meeting Minutes - September 20th, 2023 (Attachment B)

4) Discuss Adopting Southern Maine TIM Group Guidelines

Click here to review [Southern Maine TIM Group Guidelines](#)

5) Area Incidents / After Incident Reviews

Meeting attendees are encouraged to discuss recent area incidents and after incident reviews. See attachment for Fatality/incident Data.

6) Outreach

BACTS Staff will lead discussion on outreach opportunities within the region.

7) Technology

BACTS Staff will lead discussion on various technology opportunities within the region.

8) Construction Season

For updates and discussion.

9) Training Updates

BACTS Staff will provide an update on TIM training opportunities.

10) Other Business

Discussion of other items not on today's agenda.

11) Upcoming Meetings

BACTS staff will lead a discussion to find the best quarterly date for members of the group.

Attachment A
Maine - New Hampshire TIMs Group
Traffic Incident Management Group Minutes
December 9th, 2022 at 1130
Wells Public Safety Building (See Map) and via Zoom

1) Welcome and Introductions

Sara Devlin called the meeting to order at 11:35 AM

Name	Representing
Dean Williams	SMPDC
Roderick Charette	Maine State Police
Mark Kirouac Nick King	NH DOT
Kyle Chandler	Chandler Towing
Mark Dupuis	Wells Fire
Roger Hooper	York County
Justin Cooper	Kennebunk Fire
Russel Osgo	Ogunquit Fire
Paul Jodoin	FHWA
Kevin Chabot	Wells PD
Gregory Stone	Maine Turnpike
Jeff Welch	York Beach FD
Chris Balentine	York FD
Stephen Landry	MaineDOT
Peter Merfeld	MTA
Terri Thompson	CRCOG
Michelle Boucher	IBI Group
Sara Devlin Paige Nadeau	BACTS

2) National Update

Paul Jodoin from the Federal Highway Administration provided an update on the National Program. Paul Jodoin is the National Program coordinator for TIM. Paul provided an overview of the goal of the TIM program, to allow for more effective, efficient, response for responding agencies. Paul reviewed various materials available and encouraged members of the group to reach out with any questions. Paul Jodoin also shared with the group that the training program is being updated and reviewed, as well as the refresher course. Lastly Paul Jodoin covered upcoming focuses for TIM nationwide.

3) Area Incidents / After Incident Reviews

The group discussed current processes for incidents, specifically on the interstate, and how to best approach delegation of responses among communities.

The group also discussed current documents to assess relation to practical applications within communities of the State.

Members of the group discussed how to respond to electric vehicles at crash scenes.

4) Outreach

Members of the group discussed the need to update training modules and identify key corridors, by gathering input from various members of the community. Outreach is also important to reach out to potential individuals who would like to become trainers.

5) Technology

Sara Devlin encouraged members of the group to look at the Maine TIM site - <https://mainetim.org/> and provide any suggestions or feedback to BACTS. Sara Devlin also provided an overview of the various types of technology that are being tested out in the northern part of the State. Steve Landry also provided an update that MaineDOT is working toward getting more equipment out into the field for first responders. Steve also provided an update on drone usage across the state and how to best implement statewide. Sara Devlin asked if any members of the group would like to assist MaineDOT with a task force dedicated to technology usage in the State. Paul Jodoin also said there are national resources available and would share them with the group.

6) Construction Season

Sara Devlin informed the group this is a standing agenda item, specifically useful during the Spring / Summer time to help increase communications between various groups for any expected traffic delays or other impacts.

7) Training Updates

Members of the group discussed the importance of increased training opportunities in the region and the usefulness of what is learned in the training in application.

Sara Devlin encouraged members of the group to use the Maine TIM website to request training in their region.

8) Other Business

Members of the group discussed coordination efforts for lane closures for upcoming events, especially across municipal and state boundaries.

9) Upcoming Meetings

BACTS Staff discussed meeting frequency for this group. Staff will reach out to members to find the best date and time.

**Guidelines Subcommittee Minutes
September 20th, 2023 at 1100
York Fire Department and via Zoom**

1. Welcome and Introductions

Jacob Stein called the meeting to order at 11 AM

Name	Representing
Dean Williams	SMPDC
Angela Porter	Maine State Police
Gregory Stone Jamie Maynard	Maine Turnpike
Chris Balentine	York FD
Michelle Boucher	Arcadis Group
Sara Devlin Jacob Stein	BACTS

2. Key items left over to address

Discussed outstanding issues with draft guidelines (2015 detour maps, crossover points, command structure language, incident response workflow, and call trees)

Maps removed and call tree updated. Accurate crossover points and emergency response entrances included.

3. Approval of Guidelines or Recommendation for approval at next Southern Maine/NH TIMs meeting

Group supported asking the entire Southern Maine TIMs group to adopt guidelines.